



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## MINERAL ASSESSOR II

Job Number: 20001800

Job Code: 95410V150716

Job Group: 9500 - REVENUE

Job Established: 02/16/1990

Job Revised: 02/24/2006

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Applies professional techniques and theories in determining the value for assessment of mineral and coal resources. Coordinates the work of and trains clerical and support personnel; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

EDUCATION AND EXPERIENCE: Graduate of a college or university with a bachelor's degree in geology, geography or mining engineering supplemented by two years of experience in the appraisal, exploration or extraction of minerals OR a bachelor's degree supplemented by four years of experience in the appraisal, exploration or extraction of minerals OR registration as a professional engineer by the Kentucky State Board of Registration for Professional Engineers and Land Surveyors supplemented by one year of experience in the appraisal, exploration or extraction of minerals.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

Graduate study in any of the above related fields will substitute for the experience requirement on a year-for-year basis.

#### **Substitute EXPERIENCE for EDUCATION:**

Certification as a professional geologist (A.I.P.G. or A.A.P.G.) will substitute for the bachelor's degree in geology or mining engineering.

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Applies professional techniques and theories in addition to knowledge of regulatory laws and restrictions as they relate to the interpretation and evaluation of geologic, topographic, geophysical, geochemical and economic data to perform valuations for assessment of mineral and coal resources. Applies skills of micro to mini computer systems and advanced geo scientific software. Performs data entry and manipulation for the purpose of determining mineral resources inventory and value. Prepares professional reports. Consults with governmental agencies which regulate the extraction and condemnation through eminent domain of minerals and coal. Corresponds with property owners concerning valuation and assessments of mineral resources. Defends assessments with taxpayers or their agents in various legal settings. Coordinates the work of and trains clerical and support personnel.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title primarily perform duties in an office setting. Travel may be required.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*